

## GRANT AND APPLICATION INSTRUCTIONS

STUDENT NAME: \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_

- ☐ Apply to Volunteer State Community College at [volstate.edu](http://volstate.edu)
  - ♦Click **ADMISSIONS**
  - ♦Click **APPLY**
    - **Create a Login ID and PIN**
  - ♦Application Type-select - **7. DUAL/JOINT ENROLLMENT APP**
  - ♦Select admission term – Fall Term 2019
  - ♦When you have completed, click on **Application is Complete**
  - ♦Click **I agree to the terms**
  - ♦Select Exit at the top of the page, **no need to print forms**
  - ♦Complete the enclosed forms
  
- ☐ Place all four (4) dual enrollment forms in the provided envelope and return to your counselor. Make sure you have completed the ONLINE application at [www.volstate.edu](http://www.volstate.edu)
  
- ☐ **Complete Online Grant application** (See reverse side for instructions)

COUNSELORS ONLY
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- |   |
|---|
| <ul style="list-style-type: none"><li><input type="checkbox"/> ACT SCORES</li><li><input type="checkbox"/> TRANSCRIPT</li></ul> |
|---|

**See reverse side →**

# **Apply ONLINE now!!!**

The Dual Enrollment Grant is available online at

<http://www.tn.gov/collegepays/>

*Here are some HINTS to help you complete this application:*

- ✓ Under Important Links, click on TSAC Student Portal.
- ✓ You must create an account with TSAC in order to submit your application. The username for this account is yours to choose. It is not related to your Vol State username. You will use this same account for TN Promise, so please record your username and password for future use.
- ✓ After creating your account, enter User Name (the one that was just created).
- ✓ Enter password that you created.
- ✓ Click "Apply for Scholarships" in green.
- ✓ Choose Dual Enrollment Grant 2019-2020.
- ✓ Read the general requirements and click "I agree".
- ✓ Complete any Student Information that may be required. ***(The accuracy of your Social Security Number (SSN) is extremely important. If an incorrect SSN is used, you will NOT be awarded the Dual Enrollment Grant.)***
- ✓ Select "Yes" to question about federal drug compliance.
- ✓ **Select VSCC as the college.**

IF YOU HAVE PROBLEMS WITH COMPLETING THE FORM, PLEASE CALL:  
**TSAC HELP DESK AT 1-800-342-1663.**

In order to keep the grant from one semester to the next, you must maintain a 2.75 CUMULATIVE **COLLEGE** GPA. Your High School GPA is not calculated in this process. If your College GPA falls below 2.75, you will not be eligible for the dual enrollment grant at any point in the future.

**See reverse side →**